

VARIANCES TO STANDARDS APPLICATION Renewal Application (three years)

Purpose: [ARM 10.55.604\(4\)](#) "Following the second year of implementation of a variance to standards, the school district shall provide evidence to the Superintendent of Public Instruction that the methods selected by the district implement, meet, or exceed results that could have been achieved under established standards."

DUE DATE:

Second Monday in October

COUNTY:

DISTRICT:

LIST EACH SCHOOL THAT IS REQUESTING THE VARIANCE:

Havre High School

1. Standard(s) for which a variance is requested, e.g., 10.55.709. If there is a program delivery standard, be sure to list it as well, e.g., 10.55.1801.
10.55.709, 10.55.1801

2. Attach Board of Trustee meeting minutes that show the Board of Trustees adopted the application for a variance at an official, properly noticed meeting that provides evidence that local school community stakeholders were involved in the consideration and development of the proposed variance to an assurance standard or a section of assurance standards.
(Stakeholder groups include trustees, administrators, teachers, classified school staff, families, community members, and students as applicable.)

3. Describe the renewal variance requested.

In the spring of 2022, Havre High School applied for and received a Library Variance from OPI. Since that time, Havre High School has been meeting all of the necessary Library and Media Services requirements with one librarian. Over the past two years, Havre High School has had no issues facilitating this model and is able to meet the needs of all students.

4. Describe how and why the proposed variance would be:

a. Workable.

Havre High School currently employs one full time Library and Media Services teacher. Havre High School typically has over 500 students during the fall count and then comes close to or falls under the 500 count mark by the spring count day. If classes come into the library that are larger than 20 to 1 ratio, Havre High School provides additional instructional para support to assist with library and media services.

b. Educationally sound.

Havre High School received an overall score of "Regular" on the current accreditation cycle (2024). Which shows that by accreditation standards, we are meeting the necessary requirements of the Administrative Rules of Montana.

c. Designed to meet or exceed results under established standards.

Havre High School will continue to meet or exceed the established standards by continuing to follow and provide quality educational services to our students, their parents, and the community. This request for a renewal of variance is in line with expectations and requirements of the Administrative Rules of Montana.

d. Where applicable, aligned with program standards under ARM 10.55.1101 through 10.55.2101.

Program standards outline minimum requirements for fulfillment of the position, which Havre High School and Havre Public School District are currently meeting.

5. Reflection upon initial variance:

- a. Describe the specific measurable objectives that were listed in the initial variance application that demonstrated how the proposed variance was to meet or exceed the results under the current standard(s).**

In the initial variance it stated that " If our enrollment is below 500, by accreditation standards, only need to employ 1.0 FTE in our highschool for Library Media Services." As a reflection over the past two years, Havre High School has not had any issues meeting standards, facilitating a robust curriculum, and connecting students with real world applications in this course of study.

- b. Provide a summary of the evidence or data gathered to demonstrate that the initial variance meets or exceeds results that could have been achieved under the established standard.**

Havre High School has been identified as "Universal" under ESSA and Montana's accountability system. Havre High School received high marks and had an overall score of "Regular" on the 2024 Accreditation Report. Please see attached data.

- c. After reflection on the initial variance, describe any adjustments that need to be made to meet the specific needs of the students in the school(s).**

After reviewing the evidence that has been obtained following the initial variance, it is clear that Havre High School continues to offer Library and Media Services in the manner outlined in the content standards. The current librarian is well versed in the standards and serves both students and teachers as a researcher, content expert, and facilitator of knowledge for both small and large groups.

Required school district signatures:

Board Chair Name: Timothy Scholt

Board Chair Signature: [Signature] Date: 9-10-24

Superintendent Name: Brian Gunn

Superintendent Signature: [Signature] Date: 9/11/24

Email the signed form to:

OPIAccred@mt.gov

Board of Trustee Meeting
TUESDAY, SEPTEMBER 10, 2024
at Havre Middle School, 6:30 P.M.
This Meeting Will Be Recorded Electronically



**COPIES OF ATTACHMENTS THAT ARE DETERMINED TO BE PUBLIC INFORMATION
MAY BE REQUESTED BY CONTACTING THE CLERK'S OFFICE AT 395-8550.**

BOARD MEETING: At this meeting the Board takes official action on agenda items. Items of information and discussion may also be placed on the agenda. Comments are solicited from the audience throughout the meeting. Persons planning to attend the meeting may request, in advance, to be scheduled to speak on an agenda item.

Please note that the Board is bound by ethical practice, district policy, negotiated agreements and Montana statute to protect the rights of its employees; therefore, comments which might be construed as evaluative of the performance of a district employee are not allowed in an open meeting. The Board has developed policies and procedures to process concerns about programs, curriculum, learning materials and personnel.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Welcome to Visitors
4. Presentation and Display
 - Pony Pride Award; presented by Tobey Schlotfeldt
5. Agenda deletions or corrections, and additions allowed per policy, if any

B. UNANIMOUS CONSENT AGENDA..... Action

1. Minutes of previous regular and special meetings
2. Elementary School District #16 claims, warrants, pre-written warrants, and payrolls
3. High School District "A" claims, warrants, pre-written warrants, and payrolls
4. Budget Transfers
5. Investment Report
6. Activity Report
7. JV Entries
8. Student Attendance Agreements
9. Bus Routes
10. Personnel Action

C. ITEMS OF OLD BUSINESS

1. Safe Return to Schools and Continuity of Services Plan No Action

D. ITEMS OF NEW BUSINESS

1. Out-of-State Travel Request HMSDiscussion and Possible Action
2. Library Variance Renewal Application..... Discussion and Possible Action
3. USDA Smart Snacks Vending Machine.....Discussion and Possible Action
4. Out-of-State Travel Request HHSDiscussion and Possible Action
5. Personnel.....Action Required

PUBLIC COMMENT

This is an opportunity for any member of the audience to bring to the attention of the Board questions or relevant comments concerning school district matters not on the agenda. Please note that the board is bound by ethical practice, district policy, negotiated agreements and Montana statute to protect the privacy rights of its employees and students. The Board may not take any action on matters brought to the attention of the Board during this period unless specific notice of that matter is included in a properly noticed agenda. Therefore, in the Public Comment portion of the meeting, the Board will not discuss or take any action, but may refer a matter presented to a future agenda.

E. SUPERINTENDENT’S REPORT

1. Enrollment Report
2. Bus Driver Shortage/Water Issues
3. October Policy Revisions
4. Learning Walks-October 29th, Banner Room
5. Committee Work

F. ANNOUNCEMENTS/COMMUNICATIONS/INFORMATION

1. Announcements from the Chair - This section is for the Chairman of the Board to indicate special recognition and awards of the District
2. Correspondence
 - a. TEST Memo
3. Report from HHS Student Body Rep

G. EXECUTIVE SESSION

1. Out-of-District Enrollment

H. CLOSING

1. Next Special Board Meeting: September 24, 2024 at 12:15 p.m. – Robins Administration
2. Next Board Meeting: October 8, 2024 at 6:30 p.m. – Havre Middle School

REGULAR MEETING
BOARD OF TRUSTEES SCHOOL DISTRICT NO. 16 AND HIGH SCHOOL DISTRICT "A"
HAVRE MIDDLE SCHOOL ASSEMBLY ROOM

August 13th, 2024

A regular meeting of the Board of Trustees, Elementary School District #16 and High School District "A" was held at the Havre Middle School Assembly Room, at 6:30 P.M., September 10th, 2024, for the purpose of considering any business that comes before the Board of Trustees. Board Chair Scheele presided Lorraine Larson led the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT Kelly Compton, Christin Hileman, Lorraine Larson, Garrit Ophus, Timothy Scheele, and Kevin Johnson.

MEMBERS ABSENT Tyler De La Vega and Jacob Ingram

Superintendent, Assistant Superintendent, Director of Student Services, and District Clerk were present throughout the meeting.

WELCOME The Presiding Chair welcomed the visitors in attendance.

PRESENTATION PONY PRIDE Award: Presented by Tobey Schlotfeldt

AGENDA ADDITION/DELETION None

CONSENT AGENDA Presented as follows:

MINUTES Minutes of regular meeting held 08/13/2024
Minutes of special meeting held 08/20/2024

CLAIMS & PAYROLLS ELEMENTARY SCHOOL DISTRICT 16... (Attachments B. 2-3)
Claims – 8/24 - \$1,162,617.11 Warrants #202056-202124
Payroll – 08/05/24 & 08/20/24 - \$219,400.97

HIGH SCHOOL DISTRICT A
Claims - 7/24 - \$86,964.93 Warrants #202056-202124
Payroll – 08/05/24 & 08/20/24 - \$140,203.87

BUDGET TRANSFERS No budget transfers currently.

INFORMATION REPORTS Investment Report
Activity Report
JV Entries #2852-2860
Student Attendance Agreement
Bus Routes
Personnel Action

A motion to approve the consent agenda as presented.
Motion: Garrit Ophus; Seconded: Kevin Johnson
For: Compton, Hileman, Larson, Ophus, Scheele, and Johnson.
Against: None.
Motion: Carried 6:0

ITEMS OF OLD BUSINESS

C.1 Safe Return to Schools and Continuity of Services Plan: NO ACTION
No Action

ITEMS OF NEW BUSINESS

D.1 Out of State Travel request HMS

Curt Leeds presented information about the out-of-state trip. The trip is to Florida. There are 13 kids. This is no cost to the district. Funded by fundraisers. Chairman Scheele enjoyed the trip when he went.

A motion was made to approve the out-of-state trip as presented.

Motion: Christin Hileman; Seconded: Lorraine Larson
For: Hileman, Larson, Ophus, Scheele, and Johnson.
Against: None
Motion: Carried 5:0

D.2 Library Variance renewal Application

Superintendent Gum made a recommendation to the board to approve the Library Variance Renewal Application as presented. This will allow the district to have just one librarian with 500+ students.

A motion was made to approve the Library Variance Renewal Application as presented.

Motion: Garrit Ophus; Seconded: Lorraine Larson
For: Compton, Hileman, Larson, Ophus, Scheele, and Johnson.
Against: None
Motion: Carried 6:0

D.3 USDA Smart Snacks Vending Machine.

Superintendent Gum made a recommendation to the board to approve the USDA Smart Snacks Vending Machine as presented. Andrew Hanson elaborated more information about the USDA Smart Snacks Vending Machines.

Discussion and questions followed.

A motion was made to approve the USDA Smart Snacks Vending Machine upon review of the legal team of the contract.

Motion: Christin Hileman; Seconded: Lorraine Larson
For: Compton, Hileman, Larson, Ophus, Scheele, and Johnson.
Against: None
Motion: Carried 6:0

D.4 Out of State Travel Request HHS.

Superintendent Gum made a recommendation to the board to approve the Marching Band /Color Guard out of state travel request as presented. Dustin Kraske presented information about out-of-state travel.

A motion was made to approve the out of state travel request of the High School Marching Band/Color Guard as request.

Motion: Lorraine Larson; Seconded: Kevin Johnson
For: Compton, Hileman, Larson, Ophus, Scheele, and Johnson.
Against: None
Motion: Carried 6:0

D.5 Personnel

Superintendent Gum made a recommendation to the board to approve the personnel items as indicated.

A motion was made to approve the personnel items as indicated.

Motion: Kevin Johnson; Seconded: Lorraine Larson
For: Compton, Hileman, Larson, Johnson, and Scheele. Ophus abstained from the vote.
Against: None
Motion: Carried 5:0

PUBLIC COMMENT

None

E. SUPERINTENDENT'S REPORT

1. Enrollment Report – Mr. Gum reported on the enrollment. We currently have 1,824 students.
2. Bus Driver Shortages/Water Issues – Scott Filus reported.
3. October Policy Revisions – update MTSBA policies.
4. Learning Walks – October 29th, Banner Room.
5. Committee Work. We will start next month.

F. ANNOUNCEMENTS/COMMUNICATION/INFORMATION

1. Announcements from the Chair – *This section is for the Chairman of the Board to indicate special recognition and awards of the district.* Committee assignments will be sent out to board members.
2. Correspondence – T.E.S.T MEMO, Brian presented.
3. Report from HHS Student Body Representative.

G. EXECUTIVE SESSION

1. Out of District Enrollment – The meeting went into recess - 7:23PM. The meeting went into closed session at 7:30PM.

The meeting opened at 7:42PM.

A motion was made to approve student 1,2,3 for enrollment to Havre Public Schools.

Motion: Garrit Ophus; Seconded: Christin Hileman

For: Compton, Hileman, Larson, Ophus, Scheele, and Johnson.

Against: None

Motion: Carried 6:0

CLOSING

With no further business: Garrit Ophus moved the meeting be adjourned at: 7:43PM; Christin Hileman seconded

The next scheduled meeting: Special Board Meeting – September 24th, 2024, at 12:15 p.m. Robins Administrative Building
Regular Board Meeting – October 8th, 2024, at 6:30 p.m. Havre Middle School

Presiding Chair
Board of Trustees, SD 16A

Minutes Clerk
School District 16A

